



CODE OF CONDUCT (2020)

Dear EXCEL Student and Parent *(please read, sign, and return by the first day of class):*

EXCEL students are expected to observe the following Code of Conduct while enrolled in this program and on the Sonoma State University campus:

STANDARDS OF CONDUCT:

- Treat fellow students, teachers and staff with respect at all times.
- Follow the rules of safety and supervision set forth by EXCEL staff and instructors at all times; cooperate and model positive behavior.
- Be aware you are expected to be considerate of Sonoma State University's equipment and property.
- Follow the policy of appropriate dress as set forth in the Student Guidelines.
- Follow the policy of appropriate cell phone use as set forth in the Student Guidelines
- Teachers have the right to ask you to leave the class if you are acting inappropriately or in a way that interferes with another students' work. If you do not change your behavior after you are asked to do so, you may be required to leave the program.

Students asked to leave for disciplinary reasons will forfeit all tuition and fees.

PHONES/ELECTRONICS: No cell phone or smart phone usage is allowed during class time except in the case of emergency. No video or electronic game usage is allowed during class time unless it is part of the curriculum.

LIABILITY: In some classes students work with sensitive equipment in class (i.e., computers, microscopes, potter's wheel, or other equipment), and must follow directions and safety rules to prevent accidents. Parents are responsible for costs to repair any damages to the equipment that is caused by inappropriate or reckless behavior.

STUDENT PHOTO/VIDEO RELEASE: *Parent or Guardian please initial one of the following:*

_____ I DO grant permission to EXCEL for Youth to take photographs and/or videos during their summer program. These photographs and/or videos may be used in program publicity, newsletters, social media, and exhibits for educational and promotional purposes only.

_____ I DO NOT grant permission to EXCEL for Youth to take photographs and/or videos during their summer program.

Student: I have read the Code of Conduct and I agree to adhere to the Code while I am a student in the EXCEL for Youth Program at SSU. I understand that if I do not follow the Code, there may be disciplinary actions (i.e., warning from instructor, program coordinator, or staff; temporary removal from class; phone call to the parent/guardian; or dismissal from program).

Print Student's Full Name: _____

Student Signature: _____ Date: _____

Parent: I have read and discussed the Code of Conduct with my child. I understand that if my child does not follow the Code of Conduct, he or she may be disciplined in the manner described above.

Parent/Guardian Signature: _____ Date: _____